

THE CATHOLIC COLLEGE OF ST.RAPHAEL AND ST.PAUL

Fee Schedule 2010

Enrolment Fees		
Entrance Fee	New Students	\$300
	Returning Students	\$150

Security Deposit	\$200
-------------------------	-------

'O' Week Accommodation	
New students, 35 week contract only	\$287
Returning students Wed 17 th Feb, Thu 18 th Feb and Fri 19 th Feb only.	\$70 per night

Contract Year / Weekly Rates

St Raphael 's and St Paul's residences

35 Week Contract

Semester 1				Semester 2			
'O' Week		Lecture Recess		Mid Semester Break		Lecture Recess	

34 Week Contract

Semester 1				Semester 2			
		Lecture Recess		Mid Semester Break		Lecture Recess	

Weekly Rates	St Paul's residence	St Raphael's residence
Single, Standard room, Full Board, 35 week contract	\$287	\$287
Single, Standard room, Full Board, 34 week contract	\$287	\$287
Flats 3 & 4 St Raphael's	N/A	\$335

There are a small number of rooms within St Paul's and St Raphael's that contain variances to the standard room. These rooms are normally occupied by our pastoral team and exec members. Where a resident who is not on the pastoral team is residing in one of these rooms the following additional charges apply.

+ air conditioner	\$15	\$15
+ shared ensuite	N/A	\$5.50
+ private ensuite	\$11	\$11

The New Building

All students, 1st year and returning:

40 Week Contract

Semester 1				Semester 2			
'O' Week		Lecture Recess		Mid Semester Break		Lecture Recess	

Weekly Rates

Single room, Full Board, 40 week contract, shared ensuite, air-conditioned	\$320
Single room, Full Board, 40 week contract, private ensuite, air-conditioned	\$335

Casual Accommodation all residences:

\$70 per night. This constitutes any time outside of the contracted academic year.

Those students requiring casual accommodation for study purposes are charged the normal weekly rate. Evidence of study requirements must be supplied. E.g. JCU on-line confirmation of course.

Availability of accommodation outside of the contracted period should not be assumed. Applications should be made to the Principal.

Guests

Casual Meals: Where a resident invites a guest to dine at the college, the resident accepts responsibility for the conduct of the guest and payment of the guests meal. The resident must dine with the guest.

Lunch guests must purchase meal tickets from the office before the meal. They must not be signed in.

Breakfast and Dinner guests may be signed in.

If a resident fails to sign in their guest or purchase a meal ticket a staff member will sign the meal in at an increased cost.

Immediate family will be provided casual meals at no charge although they will need to be signed in by the resident. ID may be required. Immediate family must dine at the same time as the resident student. The number of free meals provided by the college must be kept at reasonable levels. The Principal /Assistant Principal's determination of the reasonable number of meals will be final.

Residents Guests Meals (guest signed in by resident)	\$7.70 per meal
Residents Guests Meals (guest signed in by staff)	\$10 per meal
Residents Guests Meals (immediate family)	\$0 per meal

Storage of Residents Possessions

During Mid Year Break (St Pauls and St Raphael's residences only)

Resident locks all belongings into their wardrobe and leaves their room in *such a condition that it can be re-sold for conference delegates. If the room is deemed unusable by the College, the student will be charged at the room intact rate. *Please see handbook	No Charge
Resident clears room of all rubbish and perishables and leaves it in such a condition that housekeeping and maintenance duties can be performed if necessary.	\$30 per week.

End of Year:

Resident returning the following year. Resident may chose to purchases cartons from the college and is allowed to store 3 cartons and a small fridge in the college provided shipping containers if they wish. The college accepts no responsibility for property stored in these containers, but does discourage students from storing items with electrical power boards due to the heat in the containers. Storage in this facility is purely optional and alternative, external arrangements should be organised by the student if they decline its use or if they have more belongings than is allowed to be stored.

If a student stores their possessions in the college and then decides not to return to College the following year.

\$30 per week from start of the vacation.

Incidentals

Computer Room:

No Charge. Residents must provide their own A4 paper.

Computer Patch leads:

\$7.70 each

College Photo: (Taken in Semester 2)

No Charge

Telephone Line Rental: Students will be responsible for providing their own handsets. When bringing your own telephone to College, please be aware that some hands free sets may not be compatible with our telephone system, ringing randomly every 15 minutes or so. All self provided telephones must be compatible with our PABX system.

No Charge

Refrigerator Fees: To be charged only if you have a small refrigerator in your bedroom. The College does not provide refrigerators. The full amount will be charged at the beginning of the year and is non-refundable.

\$100.

Refrigerator Tray: All students who have a refrigerator in their room must have a fridge tray. Sometimes these are provided with the fridge on purchase, otherwise they can be bought from the college at a cost of \$30. This tray sits underneath your fridge and protects the carpeting from any moisture. The fridge tray once purchased is yours to keep. Payment should be included with enrolment fees.

\$30

Laundry :

Bed linen is provided and laundered weekly.

No Charge

Washing Machines

No Charge

Driers

\$1 per cycle

Business Centre: The College office has comb binding, laminating and a guillotine available for use by students.

Photocopying:

A4 B & W 10c per side copied
A4 B & W 15c duplex
A3 15c per side copied
OHT's 50c copied. Includes supplied transparency.

Faxing:

Local - \$1 per call
STD - \$1.50 per call, 1 – 3 pages. Each additional page 50c
International - \$1.50 per call, 1 – 3 pages. Each additional page 50c

Printing: Colour laser jet printing.

80c per side copied.

Laminating:

\$2 for A4 laminating.
\$4 for A3 laminating

Comb binding:

\$3 includes backing cardboard and plastic cover.

Lost Keys	
The College has three key systems in place. If a key is misplaced the office should be notified as soon as possible and a replacement key will be issued at cost to the student.	<p>St Raphael's and St Paul's \$20 replacement room key \$55 replacement barrel and 2 new keys</p> <p>\$20 replacement fob</p> <p>The New Building \$20 replacement swipe card</p>

Discounts / Rebates	
Sibling Discount	1 st Sibling – charged at full weekly rate
	2 nd Sibling – 10% discount
	3 rd Sibling – 20% discount
Senior Residential Advisor	\$125 per week
Residential Advisor	\$100 per week
Student IT Officer / Asst IT Officer	TBA
Student Executive Member	\$5 per week
Weekend Bin Clearer	\$15 per hour
Payment of Accommodation Fees in Full: Full Year	5 % discount if paid by: 19 th Feb 2010
Semester	2% discount if paid by : 19 th Feb 2010 (Sem 1: All contracts) 30 th Jul 2010 (Sem 2: 34&35 wk contract) 2 nd Jun 2010 (Sem 2: 40 wk contract)
Absence:	
<p>In order to provide financial assistance to those students going away on Prac, residents are entitled to a rebate off their accommodation expenses for genuine absences from the College for periods in blocks of 7 nights, provided that the appropriate forms and keys have been handed in prior to departure. The rebate is applied after the student has been away from college for a minimum of 21 nights.</p> <p>Where a student receives a rebate from the college for duties performed, the rebate will be 're-claimed' and the absentee rebate applied.</p>	
0 – 20 nights	No rebate eligible
21 nights and over (in multiples of seven)	Rebate of 40% off that weeks accommodation fees

Payment of Fees

Fees shown do not include any rebates or discounts given for responsibilities held with the Colleges. Fees shown do not include any accommodation supplied during non contracted vacation periods.

The College requests that all payments be made for the year or semester in full, however we understand that this is not practical for all families and therefore we will be working with FFA Pysmart a direct debit billing company to collect monthly and fortnightly payments on our behalf.

FFA Pysmart comes highly recommended and is used by other University residential facilities and also by the Gymnasium here at JCU. **All** fortnightly and monthly payments will be processed through this company. You are advised to read all information from FFA Pysmart carefully as it contains important information regarding your payments.

If a mistake is made on the FFA Pysmart form a new one will need to be completed and signed. To ensure that all forms are received and processed on time, please contact the office if you require assistance when completing them. All other information should reach the office by the required date and your checklist should be marked with your planned method of payment.

Statements will be sent out showing your monthly account activity, although copies of invoices and statements are available at any time.

Discounts

Yearly: By paying your account on or before Friday 19th February, 2010 (Friday of 'O' Wk), for the full year's contract, you will attract a **5% discount** on your accommodation fees. Payment can be made by cheque, cash, eftpos, direct deposit, credit card or money order.

Semester: 34 & 35 week contract: By paying for Semester 1 by 19thth February 2010 and Semester 2 by 30th July, 2010, you will attract a **2% discount** per semester on your accommodation. Payment can be made by cheque, cash, eftpos, direct deposit, credit card or money order.

40 week contract: By paying for Semester 1 by 19thth February 2010 Friday of 'O' Week and Semester 2 by 02nd June (end of 20th week of 40 week contract) 2010, you will attract a **2% discount** per semester on your accommodation. Payment can be made by cheque, cash, eftpos, direct deposit, credit card or money order.

Method of Payment

Yearly / Semester:

Cheques: Should be made out to 'The Catholic College of St Raphael and St Paul' and can be sent to James Cook University, Townsville, QLD 4811.

Eftpos, Visa and MasterCard facilities are available in the office and payments can also be rung through on (07) 47277200. You may choose to complete the credit card request form and return this with the other information required from you by the due date – if choosing credit card deduction to pay for the year in full, the amount owing will be deducted on 19th February 2010. If choosing credit card deduction to pay for the Semester in full the amounts owing will be deducted on 19th February 2010 and 30th July (34 and 35 week contract) or 19th February 2010 and 02nd June 2010 (40 week contract). **Only original credit card forms will be accepted, please do not fax or email them through.**

Monthly:

Credit Card only. All fees will be deducted on the 15th of the month by FFA Payscale. If the 15th of the month falls on a public holiday or weekend, the deduction will be made on the previous working day. The monthly amount has been calculated by dividing the full amount for the year by the number of deductions.

The amounts given below are for the standard room prices only. For the monthly amount payable on non-standard rooms of a different price, please divide the full amount for the year by the number of deductions, or contact the office for advice. ie \$287 standard room weekly charge + \$15 air-conditioner = \$302 per week for your room. \$302 * 34 weeks (0 week has already been paid for) = \$10 268 full amount for the year \$10 268 / 10 monthly deductions = \$1026.80 per monthly deduction.

When completing the Credit Card Request form, please be aware that your first payment date is the 15th February 2009 and the final payment date is the 15th November 2009.

34 & 35 week contract: **A monthly deduction falls during the mid year break, it is in payment for accommodation during the academic semester. Any student residing at college during the mid year break or at other times outside of the contracted year will attract additional accommodation fees.**

Date of Deduction	Amount Payable St Paul's & St Raphael's Residence's standard room.	Amount Payable The New Building shared ensuite	Amount Payable The New Building private ensuite
15 th February	\$975.80	\$1280	\$1340
15 th March	\$975.80	\$1280	\$1340
15 th April	\$975.80	\$1280	\$1340
15 th May	\$975.80	\$1280	\$1340
15 th June	\$975.80	\$1280	\$1340
15 th July	\$975.80	\$1280	\$1340
15 th August	\$975.80	\$1280	\$1340
15 th September	\$975.80	\$1280	\$1340
15 th October	\$975.80	\$1280	\$1340
15 th November	\$975.80	\$1280	\$1340
TOTAL	\$9758.00	\$12,800.00	\$13,400.00

Fortnightly payment information follows on the next page.

Fortnightly:

Direct Debit only.

To reduce the amount being paid on a fortnightly basis, the college is offering 2 deduction schedules. One with 18 deductions and one with 20 deductions. If you are on a 34 or 35 week contract **please note that both schedules include deductions through the mid- year break.** This means that although fortnightly deductions fall during the mid year break, they are for payment for accommodation during the academic semester. Any student residing at college during the mid year break or at other times outside of the contracted year will attract additional accommodation charges.

The fortnightly deduction amount has been calculated by dividing the full amount for the year by the number of deductions.

The amounts given below are for the standard room prices only. For the fortnightly amount payable on non-standard rooms of a different price, please divide the full amount by the number of deductions, or contact the office for advice.

Payments will begin on Wednesday 17th February 2010 and will continue on a fortnightly basis through the midyear break, concluding on the Wednesday 13th October 2010 for the 18 deduction schedule and Wednesday 10th November 2010 for the 20 deduction schedule.

Fortnightly Deduction Schedules

34 and 35 week contract. \$287 per week fees.

18 DEDUCTION SCHEDULE

20 DEDUCTION SCHEDULE

Deduction number	Date of Deduction	Amount Payable
1	17/02/2010	\$542.12
2	03/03/2010	\$542.12
3	17/03/2010	\$542.12
4	31/03/2010	\$542.12
5	14/04/2010	\$542.12
6	28/04/2010	\$542.12
7	12/05/2010	\$542.12
8	26/05/2010	\$542.12
9	09/06/2010	\$542.12
10	23/06/2010	\$542.12
11	07/07/2010	\$542.12
12	21/07/2010	\$542.12
13	04/08/2010	\$542.12
14	18/08/2010	\$542.12
15	01/09/2010	\$542.12
16	15/09/2010	\$542.12
17	29/09/2010	\$542.12
18	13/10/2010	\$542.12
	TOTAL PAID	\$9,758.16

Deduction number	Date of Deduction	Amount Payable
1	17/02/2010	\$ 488.00
2	03/03/2010	\$ 488.00
3	17/03/2010	\$ 488.00
4	31/03/2010	\$ 488.00
5	14/04/2010	\$ 488.00
6	28/04/2010	\$ 488.00
7	12/05/2010	\$ 488.00
8	26/05/2010	\$ 488.00
9	09/06/2010	\$ 488.00
10	23/06/2010	\$ 488.00
11	07/07/2010	\$ 488.00
12	21/07/2010	\$ 488.00
13	04/08/2010	\$ 488.00
14	18/08/2010	\$ 488.00
15	01/09/2010	\$ 488.00
16	15/09/2010	\$ 488.00
17	29/09/2010	\$ 488.00
18	13/10/2010	\$ 488.00
19	27/10/2010	\$ 488.00
20	10/11/2010	\$ 488.00
	TOTAL PAID	\$9,758.00

40 week contract.

20 DEDUCTION SCHEDULE
Shared ensuite. \$320 per week

Deduction number	Date of Deduction	Amount Payable
1	17/02/2010	\$640
2	03/03/2010	\$640
3	17/03/2010	\$640
4	31/03/2010	\$640
5	14/04/2010	\$640
6	28/04/2010	\$640
7	12/05/2010	\$640
8	26/05/2010	\$640
9	09/06/2010	\$640
10	23/06/2010	\$640
11	07/07/2010	\$640
12	21/07/2010	\$640
13	04/08/2010	\$640
14	18/08/2010	\$640
15	01/09/2010	\$640
16	15/09/2010	\$640
17	29/09/2010	\$640
18	13/10/2010	\$640
19	27/10/2010	\$640
20	10/11/2010	\$640
	TOTAL PAID	\$12,800.00

20 DEDUCTION SCHEDULE
Private ensuite. \$335 per week

Deduction number	Date of Deduction	Amount Payable
1	17/02/2010	\$670
2	03/03/2010	\$670
3	17/03/2010	\$670
4	31/03/2010	\$670
5	14/04/2010	\$670
6	28/04/2010	\$670
7	12/05/2010	\$670
8	26/05/2010	\$670
9	09/06/2010	\$670
10	23/06/2010	\$670
11	07/07/2010	\$670
12	21/07/2010	\$670
13	04/08/2010	\$670
14	18/08/2010	\$670
15	01/09/2010	\$670
16	15/09/2010	\$670
17	29/09/2010	\$670
18	13/10/2010	\$670
19	27/10/2010	\$670
20	10/11/2010	\$670
	TOTAL PAID	\$13,400.00

For all intending residents applying for Youth allowance / Austudy/Abstudy through Centrelink – you are strongly advised to make arrangements IMMEDIATELY.

DO NOT DELAY YOUR APPLICATION AS YOU MAY EXPERIENCE DELAYS IN YOUR INITIAL AND OR / REGULAR PAYMENTS IN WHICH CASE YOU WILL NEED TO FIND AN ALTERNATIVE INCOME SOURCE IN ORDER TO ENSURE YOUR PAYMENTS ARE COVERED.

Saints Student Association \$85

Enclosed with your package is information from The Catholic College's student association student executives. Known as the 'Saints Student Association' the executive contribute significantly to the academic, sporting, social and cultural activities within the College. Many of the services that this association offers are only available to members eg the gymnasium Events organised and fees collected by the college's student association are separate from the operations of The Catholic College of St Raphael and St Paul.

Although membership of the association is not compulsory, the College encourages all residents to consider becoming a member.

Please note: The Catholic College Student Association (Saints Student Association) is not associated with the James Cook University Student Association.